



NAME SEARCH IN/OUT STATUS

OVERVIEW

Workstation Display for Name Search - In / Out Status:

- Updated once every minute.
- Card Holders are sorted alphabetically according to In or Out Status.
- In/Out Status is based on the Card Holder, not a card.

When selected the Card Holder status is displayed in the Bar at the Top:

- Location / Door.
- Date and Time of selected Card Holders last use.

Arrows:

- Green Arrow indicates Card Holder is “In”.
- Red Arrow indicates Card Holder is “Out”.

Options:

- Left click one time on Card Holder name to refresh that Card Holder’s information.
- Double left click on any Card Holder name to refresh the entire list.
- Right click on Card Holder name to view UDF data for that Card Holder.

