



DSX Access Systems, Inc.

Incident Response Plan

Emergency Response Plan for Educational Facilities

Proactive crisis planning is critical but, having a plan is not enough. Taking action quickly with clear communication must also be a requirement. Educational facilities and campuses are usually large, spread out and vulnerable to acts of violence and terror. With a large facility involving groups of students and staff, effective communication, and action are key when there is an incident. DSX can quickly reconfigure the access control system's operation and notify personnel of the emergency while initiating the appropriate action such as locking doors. WinDSX is a highly Integral solution that can be connected to other systems for a layered and well rounded approach.

It is recommended that facilities have restricted public access and use a combination of Video, Intercom and Access Control to monitor and route the foot traffic of everyone in and out of the building. Always involve your local authorities such as law enforcement and fire safety personnel to make sure your plan is compliant with local regulations. Activation, Action and Communication are three top priorities during an emergency.

Activation

Activating the Emergency Response plan can be from the use of wired or wireless panic buttons or holdup type devices. It could also be as subtle as opening or closing a particular door, entering a PIN code into a keypad, or presenting a card to a predetermined card reader. It could even be clicking on an Icon in the WinDSX workstation program running on a PC. The **New DSX Mobile Application** could be used to lock down a school, campus, or district from a simple touch. These activations can be customized to fit your specific needs and environment.

Action / Lockdown

Upon activation, the system can quickly lock all or selected doors. It can activate gates, roll down barriers and release door holders. It can turn "on" or "off" any electrical device, beacon, lights, or sounder. Card Readers can be disabled or just restricted. General Access can be restricted disallowing most cards to get through all or selected doors. Administration Cards could continue to work everywhere or just where determined. First Responders could have cards that don't work at all and as a response to the threat, are automatically given full access. Access to doors can be restricted and altered in a moment to make areas inaccessible to possibly compromised cards while giving access to emergency personnel cards.

Communication / Notification

While the system is actively locking down and reconfiguring, notification can be sent to all or selected Teachers and Staff onsite as well as offsite via email and text messages. Digital communicators can be activated to notify a 24 hour Monitoring Center for notification of authorities. Intercom and PA systems can be configured to play an emergency warning or set of instructions.

Systems can be configured with Terminal Services™ or Remote Desktop™ to allow outside access to the system so that the Monitoring of the Access Control and Video systems can take place from a command post or patrol car outside the building.

Combinations of technology and systems can provide the Activation, Action and Communication required to plan for, and react to an incident responsibly and quickly. Contact your local DSX Integrator for more information about a customized approach to your situation. Plan your Response and Practice Your Plan!

Educational Facility Features

- Control Bell Schedules
- Unlock Doors to accommodate Class Change
- After Hours HVAC Control
- Keep Door Locked automatically on Snow Days / First Man In
- Monitoring of Freezers / Generators and critical systems
- Automatic Reset of overridden /unlocked doors
- Key Tracking for conventional door keys
- Search On User Defined Criteria and Skills such as CPR training and Bilingual capabilities of staff
- Scheduled Overrides of Doors for Special Events
- Video Integration
- Photo ID Badging / Photo Verification